

**Questions & Answers**  
**City of Kirkland**  
**RFP for Inmate Health Services**  
**Job No. 38-14-PD**

Following are the questions received regarding this RFP and the City's responses to the questions:

1. Can you explain what you mean by materials and equipment? The other services listed in the base price are not in question.

In section V (d) you state that the contractor will provide all necessary materials, supplies and equipment necessary for performance of the services required hereunder. The city agrees to provide the contractor with office space or facilities, utilizes and office equipment reasonably sufficient to enable the contractor to perform its obligations, including but not limited to a fax machine copier, telephone services, office supplies, translation services as available, medical cart and medications.

There may be certain medical supplies and equipment that is currently not on hand at the City of Kirkland which may be necessary to be purchased. In those circumstances would the City agree to pay for the purchase of medical equipment and supplies, such as a medical table, robo-nurse, band aids, glucose testing strips etc.

Response: The City expects to pay for medications, glucose strips, bandages, medical cart etc. The larger items such as robo-nurse, medical table and other assorted items would be supplied by the contractor. These items would need to be included in the contract. As an option, you may take those items out and list the items you would need and provide the approximate costs for those items.

2. Do you have any medical equipment on hand such as patient medical table, table, Robo-nurse

Response: We have no such equipment.

3. Do you have any medical supplies on hand such as patient charts, sterile gloves?

Response: We have no medical supplies at all.

4. Do you have a good inventory of what you have available for inmate medical health including medical supplies, medical equipment, and clinic office supplies?

Response: We have no medical supplies or equipment.

5. Do you plan to do Kept on Person (KOP) related to medication? (This is when the trustees or your inmates are allowed to keep their own medications on hand?)

Response: No, only item currently allowed are inhalers.

6. Where do you currently send inmates for dental services? Are these contracted services or pay as you go?

Response: Dental services are pay as you go and are not part of this contract. We would, however, look at contracting this out in the future.

7. Where do you currently send inmates for medical services? Are these contracted services or pay as you go?

Response: All medical services currently are provided by the local hospital emergency room on a pay as you go.

8. Is it okay to list more than three references?

Response: Yes.

9. Currently we have staff providing medical coverage at other correctional facilities and can provide those resumes. It may be necessary to hire as well. Those resumes wouldn't be available till then. Is that okay?

Response: Yes.

July 10, 2014

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